

TRINITY SCHOOL



Parent Code of Conduct Policy

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Policy amendments may occur at any time. Please consult the Policies page on the website for the latest update.

1. PURPOSE AND SCOPE

At Trinity School we believe it's important to:

- Work in partnership with parents/carers to support their child's learning and wellbeing
- Create a safe, respectful and inclusive environment for pupils, staff and parents/carers
- Model appropriate behaviour for our pupils at all times

To help us do this, we set clear expectations and guidelines on behaviour for all members of our community. This includes staff (through the staff code of conduct) and pupils (through our behaviour policy).

This code of conduct aims to help the school work together with parents by setting guidelines on appropriate behaviour.

2. OUR EXPECTATIONS OF PARENTS AND CARERS

We expect parents, carers and other visitors to:

- Respect the ethos, vision and values of our school, which is **to include everyone in meaningful and safeguarded life**
- Work together with staff in the best interests of our pupils
- Treat all members of the school community with respect – setting a good example with speech and behaviour ➤

Seek a peaceful solution to all issues

- Support their own child's behaviour (or those in their care) and work with us to secure improvement
- Approach the right member of school staff to help resolve any issues of concern
- Drive slowly (5 mph) and respectfully at all times whilst on the school premises
- Drop off and collect pupils at the specified times to ensure the safety of the school community
- Follow the directions of the staff team that act as traffic marshals in the car park at all times

3. BEHAVIOUR THAT WILL NOT BE TOLERATED

- Shouting at members of staff, pupils or other parents
- Disrupting, or threatening to disrupt, school operations (including events on the school grounds)
- Swearing, or using offensive language
- Threatening another member of the school community
- Sending abusive messages to another member of the school community, including via text, email or social media
- Posting defamatory, offensive or derogatory comments about the school, its staff or any member of its community, on social media platforms
- Use of physical punishment against your child while on school premises
- Any aggressive behaviour (including verbally or in writing) towards another child or adult
- Driving dangerously in the school grounds or its immediate neighbourhood, travelling into or out of the school
- Disciplining another person's child – please bring any behaviour incidents to a member of staff's attention

- Smoking or drinking alcohol on the school premises
- Possessing or taking drugs (including legal highs)
- Bringing dogs onto the school premises (other than guide dogs)

4. BREACHING THE CODE OF CONDUCT

If the school suspects, or becomes aware, that a parent/carer has breached the code of conduct, the school will gather information from those involved and speak to the parent/carer about the incident.

Depending on the nature of the incident, the school may then:

- Send a warning letter to the parent
- Invite the parent in to school to meet with a senior member of staff or the headteacher
- Contact the appropriate authorities (in cases of criminal behaviour)
- Seek advice from the local authority's legal team regarding further action (in cases of conduct that may be libellous or slanderous)
- Ban the parent from the school site

The school will always respond to an incident in a proportional way. The final decision for how to respond to breaches of the code of conduct rests with the Headteacher.

The Headteacher will consult the Chair of Governors before banning a parent/carer from the school site, unless there is an urgent need to act immediately in which case the Chair will be informed after the event.